

Donated Resource Center Review and Management Policy
The N=1 Collaborative, Inc.

Principles of Resource Dissemination

Section 1.01. Purpose. This document outlines the procedures for accepting and managing both solicited and unsolicited donations of materials and services to support the objective of enabling ecosystem stakeholders.

Scope

Section 2.01. Scope. This policy applies to all materials and services donated to the N=1 Collaborative (NIC) Donated Resource Center.

Expectations on Review and Management of Deposited Resources into the Donated Resource Center

Section 3.01. Acceptance Criteria. Donations must support the objective of enabling the mission of the NIC to enable development of therapies for ultra-rare diseases. Donations are accepted based on their potential utility and relevance to membership of the NIC. Basic requirements for donations include:

- **Relevance:** Donations must be relevant to the mission of the NIC.
- **Documentation:** Donations should be accompanied by proper documentation, including any necessary safety data sheets (SDS) for hazardous materials, usage instructions, and relevant certifications.

Section 3.02. Review Process. Donations are reviewed upon receipt to ensure they meet the basic requirements. The NIC will not perform quality control (QC) or verification of the quality or condition of the donated items or services.

Section 3.03. Solicited Donations. When specific materials or services are solicited, they should align with the identified needs of members of the NIC.

Section 3.04. Unsolicited Donations. Unsolicited donations are welcomed and will be assessed for their utility and relevance to the mission of the NIC. Donors of unsolicited items will be acknowledged and informed of the intended use of the donated items.

Section 3.05. Documentation. All donations, both solicited and unsolicited, will be documented in the Donated Resource Center.

The Donated Resource Center will include the donor's information, a description of the donation, the date received, and any relevant notes about the intended use or condition of the items or services.

Section 3.06. Use and Distribution. Accepted donations will be distributed to N=1 Collaborative stakeholders as per the approved applications on a rolling basis.

Section 3.07. Donor Acknowledgment. All donors will receive an acknowledgment letter or receipt for their contribution.

Donors will be acknowledged on the N1C's website, with details about the donated resource and its intended use.

Responsibilities of The N=1 Collaborative

Section 4.01. Donation Coordinator. N1C is responsible for logging donations, assessing basic utility, and coordinating the distribution of donated items and services.

Section 4.02. Review Committee. N1C is responsible for reviewing applications for donated resources and making distribution decisions based on the criteria outlined.